

ACT Meeting Agenda, Wednesday August 12, 2026

In-Person Meeting + Online:

**Hotel Sutter (In Banquet Room)
53 Main Street
Sutter Creek, CA 95685**

Google Meet:

<https://meet.google.com/vva-unrh-kzr>

Dial-in: (US) +1 210-951-9886

PIN: 154 909 014#

- **Meeting Call to Order - Chairman George Eckert**
- **Establishment of Quorum**
- **Conflict of Interest Disclosure**
- **Review and approve previous meeting minutes ****
- **Public Comment - 2 minutes maximum**
- **Review amended Membership Policy drafted by Kirsten Machi for adoption****
- **Review Membership Committee Charter drafted by Kirsten Machi for adoption****
- **Consider proposal by Kirsten Machi to create three new non-voting Board positions for Kathleen Mahan (Immediate Past Chair); Tracey Berkner (Founder and and Chair Emeritus); and Kirsten Machi (Governance Advisor) in recognition of their past and continuing contributions to ACT. Additional details contained in separate handout.****
- **Finance Committee Report****
 - **HdL Collections Report**
 - **Enforcement actions to be taken against non-compliant lodging businesses**
- **Marketing Committee Report**
- **Report by Nicole Shebl on ACT's recent participation in the CA State Fair and our partnership with Sojern/Visit CA.**
- **Review revised budget for approval****
 - **Request from Nicole Shebl to increase her monthly compensation to align with her expanded responsibilities****
 - **Review proposed bookkeeping services agreement from CASTILLO, BORDWELL & SWIFT****
 - **Consider request from Sutter Creek Visitor Center for \$1,000 Wine Walk Sponsorship (Saturday, October 7th)****
- **New Business**
- **Adjournment**

****Voting Items**